

# Slough District Active Support Manager

## **Outline**

The District Active Support Manager is responsible for the management, leadership and day to day running of the Active Support Unit.

## **Reports To**

Deputy District Commissioner – Growth and Adult Support  
District Commissioner

## **Responsible for**

Active Support Coordinators  
Active Support Members

## **Main Contacts:**

## **Time commitment**

The time required for the role is flexible, however you would be expected to attend regular District meetings. There will also be requirements to attend Active Support events and commitments as and when available.

## **Requirements**

- Must complete a DBS check
- Must complete relevant training

## **Responsibilities**

- Develop and agree a service agreement with District Commissioner Team
- Manage the programme of Support provided by the Active Support to groups, sections and events within the District
- Manage the membership details of the Active Support
- Effectively communicate with and cascade information to Active Support Members